

Town of High River Library Board
MINUTES
May 23, 2023 at 7:00 pm

In attendance: Mary Zazelenchuk, Pat Shorrock, Holly Ottewell, Lynne Thornton, Jim Graham

Regrets: Monique Durette, Charley Hepler

Absent: Jenny Jones, Mai-Ann Sprung, Karen Orser, Laura Byers

1. Call to Order - Pat calls the meeting to order at 7:02pm
3. Approval of agenda - Lynne moves to approve the amended agenda. Carried.
4. Approval of minutes of April 18, 2022 meeting - No minutes available. Will be approved next month.
5. Standing Committees (reports)
 - 5.1 HR and Admin committee met today to review and discuss Staff Orientation Policy, will be review in New Business.
 - 5.2 Finance and Planning Committee will meet next month.
6. Ad Hoc and external Reports
 - 6.1 No town report, Jenny away
 - 6.2 Marigold Report: Marigold Annual Report, Plan of Service, and 2022 Value of Your Investment have been presented. The Marigold Conference was well attended by library staff.
7. Librarian's Report
 - 7.1 Report - Formal report submitted. Visits have continued to increase, expecting a busy summer of programming and general library visits. Review Engagement reporting has been completed. Library has participated in community events including the recent parade. Friends book sale is also coming up along with the craft beer survivor raffle.
8. Old Business - No old business.

9. New Business

9.1 Staff Orientation and Continuing Education Policy - for review only will be approved next month (no quorum this month).

9.2 Library Director review will occur in June - HR and Admin Committee responsible for review.

10. Correspondence - No new correspondence.

11. In Camera Session - Pat moved to commence in-camera 7:32pm.

12. Adjournment - Jim moves to adjourn at 7:37pm.

Next meeting – June 20, 2023 – 7:00 pm

Submitted by Holly Ottewell

Pat Shorrocks - Chair