

Town of High River Library Board
Minutes
September 21, 2021

In attendance: Jim Graham, Mary Zazelenchuk , Pat Shorrocks, Natacha Gougeon, Holly Ottewell, Laura Byers, Lynne Thornton, Cathy Couey

1. **Chair – Jim Graham** called the Zoom meeting to order at 7:00 pm
2. **Approval of Agenda** – Pat moved to accept the agenda
3. **Approval of the minutes** – Holly moved the minutes of the June meeting be approved as circulated, 2nd Natacha – Carried
4. **Standing Committees**
 - 4.1 Finance and Planning Committee
 - Budget to be presented later in meeting
 - 4.2 Human Resources and Administration Committee
 - No formal report submitted
 - 4.3 Marigold Report
 - Moved into the new building – invite everyone to come check it out
 - Next meeting is in November
 - There was a conversation around promoting the Library, educating and feeling out candidates about your local library.

ACTION – Lynn, Jim and Holly will create an information package for all the candidates
5. **Ad Hoc and External Report**
 - 5.1 Town of High River
 - Youth Park located across from Highwood High is being named Perry Park after and generous donations allowing for a wifi bench, sport court, mini putt area clean up and more.
 - Update on the curling rink and small ice surface slab removal
 - Filming occurring in Beachwood
 - Update on the bridge work
 - Thanked everyone for their time and dedication serving on the Library Board
 - 5.2 Friends
 - Casino was held in August
 - Meeting in November
 - Book Sale raised over \$1000

- 50/50 draw is ongoing with the draw on Dec. 3, if anyone would like tickets to sell, please see Mary. 1 ticket for \$5

6. Librarian's Report

- Formal report submitted

7. Old Business

7.1 Plan of Service

- Group will meet next week; anyone is welcome to join in.
ACTION Mary will forward an email regarding the date, raw material and sample plan of service

8. New Business

8.1 Budget

- Draft budget was presented – This is a bare bones budget, noting a small deficit but with a lot of grant funding coming in Mary is confident this should not be an issue.
- Motion made by Pat: To approve the proposed budget. Second Lynn - carried

8.2 National Day of Truth and Reconciliation

- It was decided to follow the Towns decision to keep their facilities open and therefore the Library will be open on this day

8.3 Covid Update

- The Library is considered an essential service so the REP program does not apply. Practising Social distancing, masking, family groups and capacity limited.

9. Correspondence

- None

10. Adjournment – adjourned by Pat at 7:50 pm.

Next Meeting on October 19, 2021 – possible Zoom meeting

Jim Graham - Chair

Cathy Couey for Eunice Schmuland – Recording Secretary