

Town of High River Library Board – Zoom Meeting
Minutes
May 19, 2020

In attendance: Jim Graham, Eunice Schmuland, Mary Zazelenchuk , Cathy Couey, Lynne Thornton, Natacha Gougeon

Regrets: Donna Kille, Pat Shorrock

- 1. Chair – Jim Graham** called the meeting to order at 7:05 pm
 - Apology to Natacha for spelling her name wrong in the last minutes

- 2. Approval of Agenda** – Natacha moved to accept the agenda

- 3. Approval of the minutes** – Natacha moved the minutes of the April meeting approved as circulated, 2nd Cathy – Carried

- 4. Standing Committees**
 - 4.1 Finance and Planning Committee
 - No formal report
 - 4.2 Human Resources and Administration Committee
 - No formal Report

- 5. Ad Hoc and External Report**
 - 5.1 Town of High River
 - Construction Update: S.W. Dike - equipment is being moved in, Centre Street – interruption to traffic, High Country Drive will be shut down at the end of the month
 - River monitoring has begun
 - Town of High River Office will be closed until at least September
 - Budget has been adjusted – no impact on Library Funding
 - Recreation Centre will not open until September – work being done on the facility
 - Parks opening – will need to wait for regulations – possible late June, Spray Park - ? August
 - 5.2 Friends
 - No Formal report submitted
 - Postponed AGM to Fall

- 6. Librarian’s Report**
 - Formal report submitted

- Curbside services – To start June 1, 2020 – see Guidelines
 - Motion by Cathy: To launch curbside pickup if Health restrictions stay the same, 2nd Lynne, Carried
- Carpet is being cleaned next week
- Planning for Online Summer Programs – haven't heard about grant as of yet, will continue with online programs
- See questions re: Survey – please review for next meeting
- RBC will need to send over the signing authority documents for Pat to sign

7. Old Business

7.1 Arts & Culture Committee – Martha Houston Fund

- Tabled this item until the September meeting

8. New Business

8.1 COVID-19 Business Continuity

- No general guideline in place for these types of situations
 - Would another Library have guidelines in place that we could build upon?

9. Correspondence

10. Adjournment – adjourned by Natacha at 7:50 pm.

Next Meeting on June 16, 2020

Note: This will probably be a Zoom Meeting

Jim Graham - Chair

Eunice Schmuland – Recording Secretary