

Town of High River Library Board
Minutes
November 17, 2020

In attendance: Jim Graham, Eunice Schmuland, Mary Zazelenchuk , Pat Shorrock, Lynne Thornton, Natacha Gougeon, Cathy Couey, Holly Ottewell

Regrets:

1. **Chair – Jim Graham** called the meeting to order at 7:01 pm
 - Welcome to Holly Ottewell our newest prospective Board Member

2. **Approval of Agenda** – Pat moved to accept the agenda

3. **Approval of the minutes** – Lynne moved the minutes of the October meeting approved as circulated, 2nd Pat – Carried

4. **Standing Committees**
 - 4.1 Finance and Planning Committee
 - No formal report
 - 4.2 Human Resources and Administration Committee
 - No Formal Report submitted
 - New Board Member – Holly Ottewell, still short 3 members

5. **Ad Hoc and External Report**
 - 5.1 Town of High River
 - In budget discussions
 - Mary made presentation to Council
 - County & Cargill water agreement needs signing
 - By-law updates ongoing
 - Restructure of Boards has taken place – Heritage, Art & Culture along with FCSS has been disbanded
 - Construction is winding up – some minor repairs will need to be completed in Spring
 - Stoplights at Centre & 3rd St. will be reinstalled
 - SW Berm appeal re: rural properties in ongoing
 - Pool – reopen mid Dec.
 - It was noted that the crosswalk lights at Co-op/RecPlex & 7th Ave & Centre St. have an extremely short time span – **Action:** Cathy will bring back concern to appropriate department

5.2 Friends

- No formal report submitted
- Book Sale – November 26 (12-8 pm) Nov 27 (12-6) Nov 28 (11-2 pm)
 - Set up in the W.O. Mitchell Room – Nov 25
 - Donations Only
 - Only 6 patrons in the room at one time
 - Donated books need to arrive by Nov 20 so they can be quarantined before outing out
- Friends are holding a 50/50 Draw – Tickets \$5.00 ea. – Board Members were given books to sell
- Casino – February 18 & 19, 2021

6. Librarian's Report

- Formal report submitted

7. Old Business

- None

8. New Business

8.1 Library Lease Agreement

- DRAFT - See attached
- If any ideas send back to Jim or Mary by December 1, 2020
- Jim and Mary are working on the wording of the document – so each party is comfortable in signing
- Contradictions need to be kept parallel
- Provincial Legislation will take precedence over Town of High River

9. Correspondence

- None

10. Adjournment – adjourned by Pat at 7:47 pm.

Next Meeting on December 15, 2020

Jim Graham - Chair

Eunice Schmuland – Recording Secretary