

**Town of High River Library Board**  
**Minutes**  
**February 16, 2021**

**In attendance:** Jim Graham, Eunice Schmuland, Mary Zazelenchuk , Pat Shorrocks, Lynne Thornton, Natacha Gougeon, Holly Ottewell, Alex Willis (Student – Young Canada Works Grant)

**Regrets:** Cathy Couey

1. **Chair – Jim Graham** called the Zoom meeting to order at 7:02 pm
2. **Approval of Agenda** – Natacha moved to accept the agenda
3. **Approval of the minutes** – Pat moved the minutes of the January meeting approved as circulated, 2<sup>nd</sup> Lynne – Carried
4. **Standing Committees**
  - 4.1 Finance and Planning Committee
    - No formal report submitted
  - 4.2 Human Resources and Administration Committee
    - No Formal Report submitted
    - Mary would like to schedule meetings in the near future re: Policy Review
5. **Ad Hoc and External Report**
  - 5.1 Town of High River
    - See – Cathy’s notes

Just in case I get tied up in my other meeting longer than expected here is a brief report.

- I encourage you to visit the Town Social Media pages and take the Policing Committee survey that helps establish the goals for the upcoming year.
- Current by-laws passed where the Animal Bylaw and Off-site Levy By-law.
- Currently have consultants working Parks, Trails and Open Spaces Plan they are 75% complete
- Will be look at reviewing and updating the Town Plan next.
- It was decided that the Aquatics Expansion will be a referendum question on the Election Ballot in October
- There has been lots of talk about the Coal conversation with the objective of protecting the future of our watershed. We have not engaged in the conversation about the Grassy Mountain project it has already gone to the Federal level and does directly impact our community.

5.2 Friends

- No formal report submitted
- Sydney – new Friend

- Casino – March’s on hold

### 5.3 Marigold

- Formal report submitted - See attached

## 6. Librarian’s Report

- Formal report submitted

## 7. Old Business

### 7.1 Meeting with CAO

- Library Lease – In the original meeting our ideas were presented in a proposal
- Will meet again on March 3 to review

## 8. New Business

### 8.1 Board Committee Confirmations/Appointments

- Jim held interview with Laura Byers – waiting on Town for approval

### 8.2 Library Investments

- RBC Dominion Securities – Wishart & Project Accounts
  - Lynne made the motion: That we renew for a 1 year Term, 2<sup>nd</sup> Pat – Carried
- RBC Royal Bank – 2 Accounts
  - Pat made the motion: That we renew for 1 year Cashable Term, 2<sup>nd</sup> Natacha - Carried

### 8.3 Library Patio Grant Funds

- Received \$7500 – Mary requested recommendation as to how to spend the funds on Patio enhancements: Below are some suggestions from the Board
  - Put in electricity – if it meets the guidelines
  - Story Walk – expand to the Patio
  - Pergola – more stable shade structure

### 8.4 Annual Report

- See attached
- Numbers are half of last year due to Pandemic closures/restrictions
- Board Members to review and make recommendations to Mary by the end of the Month
- Pat made motion: To approve the Annual Report, 2<sup>nd</sup> Holly - Carried

## 9. Correspondence

- None

**10. Adjournment** – adjourned by Pat at 8:01 pm.

**Next Meeting on March 16, 2021 – possible Zoom meeting**

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**Jim Graham - Chair**

**Eunice Schmuland – Recording Secretary**