

Town of High River Library Board
Minutes
March 16, 2021

In attendance: Jim Graham, Eunice Schmuland, Mary Zazelenchuk, Pat Shorrock, Lynne Thornton, Natacha Gougeon, Holly Ottewell, Cathy Couey, Laura Byers

Regrets:

1. **Chair – Jim Graham** called the Zoom meeting to order at 7:01 pm
2. **Approval of Agenda** – Add: New Board Member, Pat moved to accept the agenda with the additional item
3. **Approval of the minutes** – Natacha moved the minutes of the February meeting approved as circulated, 2nd Pat – Carried
4. **Standing Committees**
 - 4.1 Finance and Planning Committee
 - No formal report submitted
 - 4.2 Human Resources and Administration Committee
 - No Formal Report submitted
 - Did meet re: Policy Review – see 8.1
5. **Ad Hoc and External Report**
 - 5.1 Town of High River
 - Calgary Regional Metropolitan Board – final vote at the end of April for the proposal on the table
 - Town Plan – most important guide document – currently being looked at for updating
 - Land Use Bylaw – on of a kind, currently in review/update
 - Centre Street Bridge will have upgrades done
 - 5.2 Friends
 - No Formal report submitted
 - AGM next month
6. **Librarian's Report**
 - Formal report submitted
 - Fill out Plan of Service Survey before the next meeting – **Action:** Mary will resend email with the Link
7. **Old Business**
 - 7.1 Meeting with CAO

- Library Lease – In the original meeting our ideas were presented in a proposal
 - Jim is seeking legal opinion with regards to the document – still needs more work

7.2 Patio Grant

- Shade Structure – see attached
- Electricity installed
- With regards to the Grant – looking at a 2 week time frame
- Cathy made the motion: That we spend up to \$10,000 (from Building Reserve) on permanent shade structure – providing that the building can support the structure, 2nd Lynne – Carried
- There is a back plan in place for the funds if the above fails to meet the motion

8. New Business

8.1 Policies – Book Bike, Resource Sharing, Internet Use

- Holly made the motion: To approve the Book Bike Policy as presented 2nd Pat – Carried
- Cathy made the motion: To approve the Resource Sharing Policy as presented 2nd Laura – Carried
- Natacha made the motion: To approve the Internet Policy as presented 2nd Pat - Carried

8.2 Request PD day closure for Marigold Members Libraries Workshop

- Cathy made the motion: To approve the Library closing on May 12, 2021, 2nd Holly - Carried

8.3 CELA/NNELS cuts

- If Board Members feel this is a valid service – encouraged to write letter in support **Action:** Mary to forward email

9. Correspondence

- Marigold Insurance Letter – see attached

10. Adjournment – adjourned by Lynne at 8:01 pm.

Next Meeting on April 20, 2021 – possible Zoom meeting

Jim Graham - Chair

Eunice Schmuland – Recording Secretary